



Sulkhan-Saba Orbeliani
UNIVERSITY

Approved

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The rule for the Prevention, Detection, and Response to Plagiarism

Article 1. General Statement

The aim of the **Rules of Plagiarism Prevention, Detection, and Response**” (after this - the "Rule") is to promote scientific and academic activities at Sulkhan-Saba Orbelian University (after this, the "University") and to protect the norms of intellectual ethical honesty and integrity.

2. The requirements of this rule apply to university academic/scientific staff and students, as well as to any person who participates in scientific events organized by the university or publishes under the University name. This rule is the guideline for all the academic staff and students and is available on the university web page;

Article 2. The forms of plagiarism

1. **Complete plagiarism** means using other's whole ideas, texts, visual diagrams, or data in your text without confirmation in the proper way;
2. **Paraphrasing plagiarism** occurs when we use another's opinion, argument, or other work without clearly verifying or take the direct phrase from another text and change just a few words - and then claim the result or make vagueness;
3. **Mosaic Plagiarism** is borrowing phrases from different sources without adequately citing them;
4. **Accidental plagiarism** occurs when someone neglects to mention or unintentionally paraphrases sources without attribution and appropriate citing;
5. **Self-plagiarism** means reusing work you have already published or submitted without citing correctly.
6. **Translation plagiarism** translates other`s work into others' language and represents it as your own;
7. **Plagiarism of structure** is the use of another's text's structure order, content, and steps of reasoning in a section;
8. **Unethical collaboration** means not to be mentioned in the text the credit of the group members for the work, or any advice and assistance you received;

Article 3. Prevention and Information about Plagiarism

1. To prevent and detect plagiarism university also uses anti-plagiarism software such as (strike plagiarism.com); All Bachelor's theses/projects, master's theses, dissertations, and other scientific outcomes published under the university name are checked in this electronic anti-plagiarism software.
2. Students are informed about plagiarism through these rules, "Student Code of Conduct" and "Rule for Planning, Implementation, and Evaluation of the Scientific Research Component of the Masters' Program."
3. University also organizes meetings to raise awareness about plagiarism. All (BA, MA, and Ph.D.) programs also include a course that aims to teach academic writing honesty and integrity.
4. Information about the rules of Prevention of Plagiarism is declared on every publishing agreement and is available in the calls application statement

Article 4. Mechanisms of Plagiarism detection

1. The primary mechanisms for detecting plagiarism are the lecturers, supervisors of the thesis, reviewers' results, and anti-plagiarism software.

Article 5. Antiplagiarism Internet software System

1. The University uses the Antiplagiarism Internet Software System (StrikePlagiarism.com);
2. StrikePlagiarism.com is a tool that enables verifying the originality of the analysed documents. Its task is to accurately determine the extent of possible similarities in the checked text as compared to the content in databases and on the Internet. The system provides the above information, allowing you to make an independent assessment regarding the legitimacy of the borrowings found in the analysed content of the documents.
3. Antiplagiarism Internet System (StrikePlagiarism.com) verifies all submitted documents against the following databases of content:

3.1 Home university database (archived documents);

3.2 Databases of documents of other universities;

3.3 Documents which exists in the antiplagiati system database

3.4 World wide web resources.

3.5 Database of RefBooks

3.6. Lagal Databases;

4. Only supervisors of the programs, supervisors of the paper, heads of the programs, or coordinators of the MA and Ph.D. programs can upload the documents on the antiplagiarism software using special accounts.

5. A direct citation must consist of only 10 % of the whole paper; not cited text must be 0%, adequately mentioned legal acts and decisions should be only 20 % of the entire text;

Article 6. plagiarism detection

1. The submitted documents are checked in the antiplagiarism software, not to be later than two working days;
2. In case of plagiarism, the student's thesis is canceled. In case of plagiarism in master's and dissertation papers, the paper is not evaluated, and the student is allowed to submit the paper in the following semester.
3. Results of the academic staff are discussed by the dean of faculty with the consultation of the Head of a quality insurance department and vice Rector. In case of plagiarism, the results are not to be published, and the person has administrative responsibility;
4. Research papers must be uploaded to the software one month earlier before publishing;

Appeal

1. After publishing results in case of plagiarism, the person can appeal to the faculty council not later than two working days;
2. The dean, with the consultation of the faculty council, discusses the appeal and decides in ten working days;

3. The appeal request may occur only once at a time.